No. COEP TECH/VC OFF/AMND_SAMARTH_Committee/2024/147

Date: 12th March 2024

AMENDMENT OFFICE ORDER

Ref no: COEP TECH/VC OFF/SAMARTH_Committee/2023/8 dated 3rd January 2024.

"Samarth" is an initiative by the Ministry of Education started in 2019, under the National Mission on Education through Information and Communication Technology NMEICT-II (now NMEICT-III), with an aim to enable Universities and Higher Education Institutions (HEIs) through a digital framework for planning, management, delivery, and monitoring of services for students, staff, and other stakeholders. Under the project, the HEIs are provided with a fully managed, cloud-based, comprehensive ERP custom-built for HEIs of the country.

The following members are at this moment nominated till further notice for the respective roles in the smoother implementation of the Samarth E-Gov Suite:

S. No.	Samarth Role	Institution's Representative	Representative's Designation	Representative's Contact Information
1.	Nodal Officer/Single Point of Contact/Super Admin	Dr. V. K. Pachgare	Associate Professor	(M): 9850820237 Email id: vkp.comp@coeptech.ac.in
2.	Associate Nodal Officer (Optional)	Mr. A. R. Khobragade	Assistant Professor	(M) 7276626277 Email id: anishraj.comp@coeptech.ac.in

Module-wise Admins				
S. No.	Module Domains	Institution's Representative	Representative's Designation	Representative's Contact Information
1..	**Base/Employee/HR Related Modules**	Dr. D. N. Sonawane	Associate Professor & Registrar	(M): 9822888944 Email id: dns.instru@coeptech.ac.in;registrar@coeptech.ac.in
i)	Base Module			
ii)	HR(PIS)			
iii)	Leave Management	Dr. N. K. Chougule	Associate Professor & HoD of Mechanical Engineering Department	(M): 9423247208 Email id: nkc.mech@coeptech.ac.in;hod.mech@coeptech.ac.in
iv)	Payroll Management			
v)	Recruitment			

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	Module-wise Admins			
2.	**Finance and Accounts**	Mr. Amit Bajaj	Finance and Accounts Officer	(M): 9823164738 Email id: fao@coeptech.ac.in
i)	Budget and Accounts			
ii)	Bill Tracking System			
iii)	Research Project & Grants Management			
iv)	Inventory Management			
3.	**Academics/Student Lifecycle Modules**	Dr. (Mrs.) Y.V. Haribhakta	Associate Professor & Director of Board of Examinations and Evaluation	(M): 9423567720 Email id: director.exam@coeptech.ac.in;ybl.comp@coeptech.ac.in
i)	Programme Management, Student, Evaluation & Grading			
ii)	Admissions			
iii)	Convocation, Alumni Portal			
4.	**Governance Modules**	Dr. D. N. Sonawane, Registrar	Associate Professor & Registrar	(M): 9822888944 Email id: dns.instru@coeptech.ac.in;registrar@coeptech.ac.in
i)	File Management and Tracking, Minutes and Resolutions Archive and Retrieval System			
ii)	Estate Management System, Sports	Ms. N. R. Kolhare	Associate Professor & Vice President (Gymkhana)	(M): 9422207997 Email id: nrk.extc@coeptech.ac.in; gymkhanavp@coeptech.ac.in
	Facilities, Health Facilities, Fleet Management	Prof. M. J. Rathod	Facility Manager (Overall Campus Ambience and Maintenance)	(M) 9423584820 Email id: fm@coeptech.ac.in

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S. No.	Module Domains	Institution's Representative	Representative's Designation	Representative's Contact Information
iii)	Endowment Portal, Content Federation System	Dr. H. D. Gadade	Assistant Professor	(M): 9225518494 Email id: hdg.comp@coeptech.ac.in
iv)	Core Messaging System, Security Management System			
v)	Legal Case Management System	Dr. D. N. Sonawane, Registrar	Associate Professor & Registrar	(M): 9822888944 Email id: dns.instru@coeptech.ac.in;registrar@coeptech.ac.in
vi)	Residential (Accommodation) Allocation Management & Hostel Management Essential Services (Guest House Booking)	Prof. B. G. Birajdar	Chief Rector & Professor	(M) 94220111178 Email id: bwc@coeptech.ac.in
		Dr. N. M. Mohite	Assistant Professor	(M): 9552630232 Email id: nmm.civil@coeptech.ac.in
vii)	RTI Management, Grievance Management, IT Service Desk (for University Computer Center)	Dr. M. R. Shindikar	Assistant Professor	(M): 9422518291 Email id:smh.appsci@coeptech.ac.in;hod.appsci@coeptech.ac.in
viii)	Research Innovation	Dr. N. B. Dhokey	Professor & Director of Board of Research, Innovation, Incubation and Linkages	(M): 9422057442 Email Id: director.research@coeptech.ac.in; nbd.meta@coeptech.ac.in

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The progress of Samarth Implementation at the institution will be assessed by the **Samarth Implementation Committee** (at the Institution's level)

S. No.	Committee	Name of the Committee Member	Designation	Contact Details
1.	Academic Council	Dr. P. P. Bartakke	Associate Professor & Dean of School of Electrical and Communication Engineering	(M): 9422526931 Email id: ppb.extc@coeptech.ac.in;dean.ece@coeptech.ac.in
2.	Board of Governance	Dr. D. N. Sonawane, Registrar	Associate Professor & Registrar	(M): 9822888944 Email id: dns.instru@coeptech.ac.in;registrar@coeptech.ac.in
3.	Finance Committee	Mr. Amit Bajaj	Finance and Accounts Officer	(M): 9823164738 Email id: fao@coeptech.ac.in
4.	Others	Dr. S. P. Mahajan	Associate Professor & Head of Center of Excellence in Advance Electronics Manufacturing	(M): 9423005235 Email id: spm.extc@coeptech.ac.in;head.aem@coeptech.ac.in

Note: Samarth is based on the role-based access control system. The admins will be provided the user roles in the system according to the assigned module. A separate dashboard will be provided to the institution for reports and analytics purposes.

(Vice Chancellor)

cc:
Registrar, FAO, Director(s), Dean(s), HoD(s), Concerned faculty members.