### Notice for Registration for Re-Exam

#### Re-Exams will be conducted from 18th December to 23rd December 2018.

{You may refer website for Re-Exam Time Table of First Year Courses and for SY to Final Year B.Tech & M. Tech. consult with the concerned course teacher / Department for date and time of exam for a particular Course (subject)}

Students willing to register for the said exam are advised to pay the fees online @ Rs. 500/- per course well in advance.

All concerned students are advised to be present for registration on Date : 17<sup>th</sup> December 2018 (Monday) Time : 10.30 AM to 03.00 PM Venue : COGNIZENT LAB, Academic Complex, Ground floor, COEP, Pune.

along with

- 1) Identity card,
- 2) Fees paid receipt in duplicate, (*No fees required for medical cases approved by Dean (Academics)*
- 3) Authority letter (Only in case of registration in absentia) and

## 4) Approvals of special cases / requests if any

Detained, dropped, absent {*except medical cases approved by Dean (Academics)*}, defaulter, copy case, cases of 'Admission Cancelled', etc., all such students are not allowed to register for re-Exam.

#### Payment mode: online only.

Fees to be paid well in advance @ Rs. 500/- Per course. You can pay the required amount online thru SBI collect today onwards till the day of registration. 'Procedure for e-payment for amounts related to exam cell' is displayed on our website under Academics tab further in the dropdown list of Exam cell. The same is given below.

#### Procedure for e-payment -- thru "STATE BANK COLLECT" facility of SBI

- 1. Please visit State Bank website https://www.onlinesbi.com/
- 2. Find and click STATE BANK COLLECT, the 6th option from left hand side on the first horizontal bar.
- 3. Click Check Box to proceed for payment
  - I have read and accepted the terms and conditions stated above.
- 4. You will be prompted to proceed further

5. After accurately acting upon all the steps prompted further, you can make payments for Reexam Fee (Rs. 500/- per course).

6. Take the printout of the receipt for further references. And use it to submit where ever required.

# Exam Cell